

**BY-LAWS FOR THE EXECUTIVE BRANCH OF THE  
STUDENT GOVERNMENT ASSOCIATION  
TEXAS A&M UNIVERSITY**

Revised March 5, 2008

**ARTICLE I. MEMBERSHIP**

**SECTION I.**           President

- (a) The President is elected by the Student Body as a whole during spring elections.
- (b) The President is the figurehead of Student Government as a whole and appoints his or her Cabinet Positions.
- (c) The President must be sworn in by the Chief Justice of the Judicial Court before taking office.

**SECTION II.**           Cabinet Positions

- (a) The number and titles of the Cabinet Positions is up to the discretion of each individual President.
- (b) There must be at least three Cabinet Positions, the Executive Vice President, a Cabinet Position in charge of University Committees, and a Cabinet Position in charge of Finance.
- (c) The President shall appoint the Executive Vice President to oversee the other Cabinet Positions.
- (d) The President shall appoint a Cabinet Position in charge of University Committees to facilitate the University Committee application process and other responsibilities regarding the University Committees as deemed necessary by the President.
- (e) All Cabinet Positions must be appointed by the President and confirmed by a two-thirds (2/3) vote of the Student Senate.
- (f) The Chief Justice of the Judicial Court must swear in all Cabinet Positions prior to taking office.
- (g) The Cabinet Positions assists in appointing the Chairs in their respective sub-branches of the Executive Branch.

**SECTION III.**           Chairs

- (a) The committee chairs, with the exception of the chair of SSFAB, will be chosen by the Student Body President and the appropriate Cabinet Positions.
- (b) Chairs of individual committees are responsible for executing the duties of that committee and may appoint sub-chairs to assist them in these duties.
- (c) The Committee Chairs are also responsible for selecting general committee members.

**SECTION IV. Executive Branch Meetings**

- (a) The Student Body President shall hold meetings for the purpose of coordinating and controlling the activities of Student Government.
- (b) The Student Body President may call Executive Branch meetings for the purpose of administration of the Executive Branch. The Cabinet Positions of the Executive Branch shall attend these meetings, as well as any other persons deemed necessary by the Student Body President.

**SECTION V. Committees and Commissions**

- (a) A Committee or a Commission is defined as an organization in which the primary mission is to perform services that are of direct immediate benefit to the student body and to the community of Texas A&M University.
- (b) Committees should meet at least one of the following four qualifiers:
  - (1) Develop service and leadership potential
  - (2) Serve student interests
  - (3) Promote Aggie Spirit, Tradition, and Core Values
  - (4) Provide Service to Campus and Community
- (c) The Committees are as follows:
  - (1) Aggie Recruitment Committee (ARC)
  - (2) The Big Event
  - (3) Caring Aggies R Protecting Over Our Lives (CARPOOL)
  - (4) Conference on Student Government Associations (COSGA)
  - (5) Environmental Issues Committee (EIC)
  - (6) Freshman Programs (Fish Aides)
  - (7) GUIDE
  - (8) High School Leadership Conference
  - (9) Alternative Spring Break (ASB)
  - (10) Muster
  - (11) Parents' Weekend
  - (12) Replant
  - (13) Texas Aggies Making Changes (TAMC)
  - (14) Traditions Council
  - (15) Gilbert Leadership Conference (GLC)
- (d) The Commissions are as follows:
  - (1) Development
  - (2) Diversity
  - (3) Elections
  - (4) Legislative Relations
- (e) Committees and Commissions may be added or deleted by the President with a two-thirds (2/3) approval by the Student Senate. All Commission heads must be sworn in by the Chief Justice of the Judicial Court.

## ARTICLE II. POLICIES

### **SECTION I.**           Academic Policy

- (a)    The President must post before filing and maintain an overall 2.5 cumulative grade point ratio for undergraduate students and a 3.00 cumulative grade point ratio for graduate students while in office. All Cabinet Positions, Chairs, Executive Advisors, and Executive Council members shall post a 2.25 cumulative grade point ratio for undergraduate students and a 3.00 cumulative grade point ratio for graduate students at the time of their election, selection, or appointment and maintain a 2.00 term grade point ratio for undergraduate students and a 3.00 term grade point ratio for graduate students for every semester (spring, summer, and fall) while in office. All Executive Branch Committee members shall post and maintain at least a 2.00 cumulative grade point ratio for undergraduate students and at least a 3.00 grade point ratio for graduate students throughout their time of service.

### **SECTION II.**         Committee Requirements

- (a)    Committees are required to be evaluated based upon the four qualifiers listed in Article I, Section V, Subsection (b) a minimum of once every two years. The committees being evaluated will be notified on or before September 1<sup>st</sup> of the Academic Year during which they will undergo the committee evaluation process. The committee evaluation may occur at any time during the year; however, it must occur before that committee's officer transition period.
- (b)    The panel who will conduct the evaluation shall be the Student Body President, Speaker of the Senate, Chief Justice of the Judicial Court, Business Coordinator 1, SGA Primary Advisor, Senate Finance Chair, and the Cabinet Position in charge of Finance on the Executive Council. The Student Body President shall appoint a mediator. At least 5 of the 7 panelists must be present to conduct the evaluation"
- (c)    The Committee Evaluation will be conducted in the following format:
  - (1)    Committee presentation of materials
  - (2)    Question and Answer
  - (3)    Committee Comment Time
  - (4)    Discussion conducted with the panel (without committee present)
  - (5)    Status decided upon by the Panel
  - (6)    Written evaluation/review of committee completed by each panel member and submitted to mediator
  - (7)    Compilation of evaluation by mediator.
  - (8)    Follow up meeting scheduled and conducted with committee and mediator in order to review Committee Evaluation Results
- (d)    Following the Committee Evaluation, the committee will be placed under one of the following statuses:
  - (1)    Approved
    - (i)    Committees will be placed under this status by:
      - a.    Completing committee evaluation in its entirety with all required materials and information and

- b. Being found to meet requirements set out by SGA and
      - c. Performing at budget or under budget and
      - d. Accepting recommendations and suggestions of the panel
  - (2) Under Review
    - (i) Committees will be placed under this status by:
      - a. Not completing Committee Evaluation process in its entirety with all required materials and information and/or
      - b. Not being found to meet requirements set out by SGA and/or
      - c. Not being willing to accept recommendations and suggestions of the panel and/or
      - d. If they are a new committee
    - (ii) This status will remain in effect for one year from the date the original Committee Evaluation was conducted. This will give an opportunity for committees to make adjustments and necessary measures to be put in place in order to meet the requirements originally set out.
    - (iii) The committee will undergo a Committee Evaluation again within 10 days of the one year time span and will be reassessed. Should they fail to then meet the requirements set out for them or should the panel see fit, they will be placed on status III or left under status II for a designated period of time to be determined by the panel
  - (3) Removal
    - (i) Committees will be placed under this status:
      - a. Following at least one year on “Under Review” status and
      - b. If found to be failing to meet requirements set out by SGA in their follow up Committee Evaluation
- (e) Removal of a SGA Committee
- (1) Once a committee has been placed on Removal Status by the evaluation panel, the mediator of said panel will file a request for removal to the Senate Rules and Regulations Chair
  - (2) The Senate Rules and Regulations Chair will then bring forth a bill addressing the removal of said committee during the next Student Senate Meeting
  - (3) A committee may then be removed by a 2/3 vote of the student senate
  - (4) If the 2/3 vote fails, the committee will be placed back on Under Review Status

**SECTION III. Impeachment**

- (a) The Student Senate may impeach, if necessary, the Student Body President. If impeachment charges are brought on, the process shall be handled in accordance with the Student Government Association Constitution Article V.

**SECTION IV. Removal of Executive Officers**

- (a) Removal of Cabinet Positions

- (1) A complaint concerning a Cabinet Position may be filed with the Chair of the Rules and Regulations committee by any Senator or member of the Executive Branch.
  - (2) Upon receipt of that complaint, the Rules and Regulations Chair has one week to convene the performance review committee to consider the matter.
  - (3) The performance review committee will be made up of the Student Body President, a Cabinet Position member selected by the Student Body President, Speaker of the Student Senate, Speaker Pro Tempore, and will be chaired by the Rules and Regulations Chair. The named members cannot initiate the complaint.
  - (4) The Cabinet Position in question may appeal the decision of the committee to the Judicial Court of the Student Government Association, who has one week to rule on the matter.
  - (5) The Cabinet Position in question may appeal the decision of the Judicial Court to the Primary Advisor of the Student Government Association, who has one week to rule on the matter.
- (b) Removal of the Chair of the Student Service Fee Allocation Board (SSFAB)
- (1) A complaint concerning the chair of SSFAB may be filed with the Chief Justice of the Judicial Court of the Student Government Association by a Senator, member of Executive Council, member of the Graduate Student Council, representative of the Division of Student Affairs, or member of the SSFAB.
  - (2) Upon the receipt of that complaint, a committee chaired by the Chief Justice of the Judicial Court and made up of the Speaker of the Student Senate, Student Body President, Graduate Student Council President, and a representative of Division of Student Affairs has one week to rule on the matter. The named members cannot file the complaint.
  - (3) The chair in question may appeal the decision to the Vice President of Student Affairs.
- (c) Removal of Other Committee Chairs
- (1) A complaint concerning a committee may be filed with the Executive Vice President by any Executive Council member or member of said committee.
  - (2) Upon receipt of that complaint, the Executive Vice President has one week to convene the performance review committee to consider the matter.
  - (3) The performance review committee will be made up of the Student Body President, a Cabinet Position selected by the Student Body President, and will be chaired by the Executive Vice President. The named members cannot initiate the complaint.
  - (4) The committee chair in question may appeal the decision of the performance review committee to the Judicial Court of the Student Government Association, who has one week to rule on the matter.

- (5) The committee chair in question may appeal the decision of the Judicial Court to the Primary Advisor of the Student Government Association, who has one week to rule on the matter.

### **ARTICLE III. BY-LAW REVISIONS**

#### **SECTION I.**

Revisions of the Executive By-Laws must be presented by a member of the Executive Branch to the Rules and Regulations Committee prior to being placed on the Student Senate agenda.